



RETURN AUTHORIZATION REQUEST FORM

Please complete this form and return to MK Diamond for processing.

Please allow 3 business days to process requests.

MK Diamond Products, Inc.

Company: _____
 Address: _____
 City, State, Zip: _____
 Customer Contact: _____
 Phone# _____ Fax# _____

RGA Request Date: _____
 Invoice#: _____
 Order#: _____
 PO#: _____
 Date Purchased: _____

Quantity	Part#	Description	Serial Number (Do not provide motor serial#)

REASON FOR RETURN:

Damaged in transit Shipped wrong item Defective Repair
 Ordered Wrong item Other _____

• Please Provide Details of the Return

• Action to be Taken

RGA# must be referenced on outside of all packages or they will be refused by MK Diamond.

RETURN AUTHORIZATION NUMBER

(Provided By MK Diamond)

RMA is valid for 30 days. Any returns afterwards may be denied.

SHIP TO ADDRESS:

MK DIAMOND PRODUCTS, 1315 STORM PARKWAY, TORRANCE, CA 90501

Phone 800.421.5830 | customer_service@mkdiamond.com | Fax 310.539.5158

For MK Diamond Use Only

Return Approved By _____ Date: _____

ACTION REQUIRED

- Issue Credit _____
- Replaced _____
- Evaluate and Report
- Repair

UPON COMPLETION OF ACTION

- Return to Customer
- Return to Scrap
- Return to Stock
- 15% Restock Charge